

Hawkins County Election Commission

PRE-EMPLOYMENT INFORMATION

THIS DOCUMENT IS NOT A PUBLIC RECORD!

I. PERMISSION TO CONDUCT BACKGROUND CHECK FOR EMPLOYMENT SCREENING

I hereby give permission to the Hawkins County Election Commission, and any third party it so chooses to utilize, to conduct a personal check on my background including but not limited to, work history, business and personal references, credit history or criminal investigation, and hold harmless the above referenced.

NAME (Current, maiden, and any previously used): _____

ADDRESS: _____

SOCIAL SECURITY NO: _____

DRIVER LICENSE #: _____

DATE OF BIRTH: _____

SIGNED: _____

DATE: _____

II. ADDITIONAL INFORMATION

Have you ever been convicted of a criminal offense? Yes ___ No ___
(Criminal convictions are not an absolute bar to employment but will be considered in relation to specific job requirements.)

If hired, can you show proof of identity and legal authorization to work in the United States?
Yes ___ No ___

I certify that answers given herein are true and complete to the best of my knowledge. I understand that falsification, omission, or misstatement of information may result in refusal to hire or, if hired, termination of employment. I understand, also, that I am required to abide by all rules and regulations of the employer.

SIGNED: _____

DATE: _____

THIS DOCUMENT IS NOT A PUBLIC RECORD!